



## REGULAR MEETING MINUTES

**Wednesday, March 23, 2016  
Art Pick Council Chambers  
3900 Main Street, Riverside, CA**

### **CASE REVIEW – 4:00 PM (CLOSED SESSION)**

#### **Case Review Roll Call**

Evans	Hawkins	Ybarra	Huerta	Smith	Jackson	Ortiz	Andres	Adams
✓	B	✓	✓	✓	✓	L: 4:12 PM	✓	✓

✓ = Present    **B** = Absent / Business    **S** = Absent / Sick    **V** = Absent / Vacation    **O** = Absent / Other  
**UE** = Absent / Unexcused    **L** = Late    **LE** = Left Early    **■** = Vacant

**STAFF:** Frank Hauptmann, CPRC Manager; Phoebe Sherron, Sr. Office Specialist

#### **Annual CPRC Officer Elections – March 2016**

Chair Jackson advised that, due to work obligations, Commissioner Hawkins would be absent during the Case Review Meeting. As a result of this absence, Officer Elections would not take place until the Regular Meeting at 5:30 PM.

#### **Public Comment**

This is an opportunity for members of the public to address the Commission on closed session items.

Raychele Sterling spoke on behalf of Ms. Theresa Newham regarding Ms. Newham's case. Ms. Newham also addressed the Commission regarding her case.

#### **Closed Session – Case Review**

Pursuant to Government Code Section 54957, the Commission adjourned to Closed Session at 4:32 PM to discuss issues pertaining to PUBLIC EMPLOYEE PERSONNEL MATTERS.

	<b>CPRC CASE NO.</b>	<b>RPD CASE NO.</b>
1)	13-034	PA-13-09054
2)	13-039	PA-13-11061
3)	15-008	PC-15-03008
4)	15-022	PC-15-07025
5)	15-023	PC-15-09029

The Commission recessed at 5:30 PM to reconvene in the Regular Meeting.

## **REGULAR MEETING – 5:30 PM (OPEN SESSION)**

### **PLEDGE OF ALLEGIANCE**

#### **Regular Meeting Roll Call**

Evans	Hawkins	Ybarra	Huerta	Smith	Jackson	Ortiz	Andres	Adams
✓	✓	✓	✓	✓	✓	✓	✓	✓

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**STAFF:** Frank Hauptmann, CPRC Manager; Phoebe Sherron, Sr. Office Specialist

#### **Annual CPRC Officer Elections – March 2016**

Elections for the CPRC Chair and Vice-Chair will take place during the first meeting in March. Commissioners can inform the Commission of their interest or can nominate a fellow Commissioner during the March Regular Meeting. During this meeting, the candidates may speak about their qualifications for the office they are seeking. When discussion is completed, the Administrative Assistant will call for the vote for Chair and Vice-Chair. Nominees receiving the majority affirmative vote will be elected.

Chair Jackson opened for the 2016 CPRC Officer Elections, asking if there were any additional nominations for Chair or Vice-Chair. Commissioner Ybarra nominated Commissioner Hawkins for Chair, which he accepted. Commissioner Hawkins also asked to keep his name in the running for Vice-Chair.

Vice-Chair Adams, Commissioner Hawkins, and Commissioner Smith then spoke regarding their qualifications for the positions they were seeking. Chair Jackson then gave the floor to Ms. Sherron to call for the votes.

Ms. Sherron called for the vote for Jane Adams or Bobby Hawkins as Chair:

<b>Jane Adams</b>	Evans, Smith, Jackson, Andres, Adams
<b>Bobby Hawkins</b>	Hawkins, Ybarra, Huerta, Ortiz

Jane Adams was elected as the 2016 CPRC Chair by a 5 – 4 vote.

Ms. Sherron then called for the vote for Greg Smith or Bobby Hawkins as Vice-Chair:

<b>Greg Smith</b>	Smith, Adams
<b>Bobby Hawkins</b>	Evans, Hawkins, Ybarra, Huerta, Jackson, Ortiz, Andres

Bobby Hawkins was elected as the 2016 CPRC Vice-Chair by a 7 – 2 vote.

#### **Public Comments**

Public comment on any subject matter within the Commission's jurisdiction.

Deborah Wong invited Commissioners to an upcoming RCPA event.

## **Approval of Minutes**

### **A) February 24 Regular Meeting**

Chair Adams asked for a correction on Page 3 under 2015 Annual Report, second paragraph, first sentence. A motion was made by Commissioner Jackson to approve the Minutes of February 24, 2016 with the requested correction. The motion was seconded by Commissioner Ybarra. Seven approved; Commissioners Evans and Ortiz abstained.

## **OFFICER-INVOLVED DEATH (OID) CASE EVALUATIONS**

Discussion and action, if any, on the following OID Case Evaluations. While the stages noted with each case are the current points of focus, the Commission may move on to new stages or return to discussion of completed stages, if needed.

- A) Stage I – Commission Member Review**
- B) Stage II – Fact Finding, Request for Training & Investigation**
- C) Stage III – Policy and Procedure Process**
- D) Stage IV – Deliberation and Finding Process**
- E) Stage V – Recommendation Process**
- F) Stage VI – Written Public Report**

### **Martinez Officer-Involved Death (OID) Case Evaluation**

- B) Stage II – Fact Finding, Request for Training & Investigation: In Process**
- C) Stage III – Policy and Procedure Process: Complete**
- D) Stage IV – Deliberation and Finding Process Complete**
- E) Stage V – Recommendation Process Complete**
- F) Stage VI – Written Public Report: In Process**

Chair Adams opened by asking Mr. Hauptmann for the status of the public report. He said it would be ready for Commission review during the April meeting.

## **Training**

Presentation by RPD's Office of Internal Affairs regarding the investigative process of citizen complaints.

Representatives from RPD's Office of Internal Affairs (IA) gave a presentation regarding the process of taking and investigating citizen complaints. Questions were asked by Commissioners at various times throughout the presentation. (The audio of this presentation, as well as the video, are available via the CPRC website.)

## **ONGOING COMMISSION ACTIVITIES & ISSUES**

### **2015 Annual Report**

Discussion and action, if any, on the Final Draft of the 2015 Annual Report.

Chair Adams opened, asking if there were any corrections or changes that were needed. Commissioner Huerta noted there were changes that had been made to his bio and that those would be given to Ms. Sherron. There were no other corrections or changes.

A motion was made by Commissioner Jackson to approve the 2015 Annual Report with the noted changes. The motion was seconded by Commissioner Ybarra. Eight approved; Commissioner Ortiz abstained.

### **CPRC Self-Assessment Project**

Continuation of self-assessment project regarding the Commission's effectiveness and its potential for improvement.

Chair Adams noted that the Self-Assessment Project would now be handled by the Outreach Committee.

### **Commission Goals for 2016**

Discussion and action, if any, regarding the Commission's goals for 2016.

Chair Adams said it would be beneficial to schedule a meeting with the DA and RPD regarding the length of time it takes to get OID case information and complaints. Commissioner Jackson said she would like to know where complaint forms are located throughout the City.

### **ACTIVITY REPORTS**

#### **CPRC Ad-hoc Committees**

Reports from Committee Chairs, with Commission discussion and action, if any, regarding respective Committee activities and / or recommendations:

**A)** Outreach Committee

**B)** RPD Outreach Committee

**A)** Outreach Committee

Chair Adams opened by commenting on whether or not the Outreach Committee should be a standing or ad-hoc committee. There was discussion with Mr. Hauptmann saying it should be standing, while Commissioner Ortiz believed it would be best if it remained an ad-hoc committee and renamed the 2016 Outreach Committee to address goals specific for 2016.

A motion was made by Commissioner Ortiz for the Outreach Committee to be the 2016 Outreach Ad-hoc Committee. The motion was seconded by Commissioner Evans. Unanimous approval.

The makeup of the 2016 Outreach Committee would now be Commissioners Smith, Jackson, and Andres, with Commissioner Smith as Committee Chair.

**B)** RPD Outreach Committee

Commissioner Jackson said that Commissioner Smith provided training regarding the set up and use of PowerPoint presentations and that the Committee was ready to meet with the RPD Command Staff. She asked Mr. Hauptmann to obtain potential dates for this presentation to both RPD Command Staff and the RPOA.

#### **Meetings and Training Sessions**

Reports from Commissioners regarding CPRC-based meetings, non-Outreach meetings, and / or training sessions attended in February / March.

Commissioners reported on the various meetings and training sessions they attended.

#### **Outreach**

**A)** February / March Outreach

Reports from Commissioners regarding community meetings or events which they attended.

**B)** Scheduled Outreach Events

1) Dr. Thompson's Community Relations Class: April 6<sup>th</sup> at 9:30 AM, RCC

**C)** Future Outreach Opportunities

1) Input from Outreach Coordinator on potential outreach events

2) Input from Commission Members on potential outreach events

Commissioners reported on the various community meetings or events they attended.

#### **Staff Report**

Mr. Hauptmann advised that all City departments were reducing their budgets and that CPRC would probably lose \$20,000 from Professional Services which is the account used to pay for OID investigations. He said that, to his knowledge, the originally budgeted \$50,000 had never been used entirely for investigative services.

## **OTHER MATTERS**

### **Commissioner Comments**

Pursuant to Government Code Section 54954.2, Commission members may use this time to make brief announcements or a brief report on their own activities.

Chair Adams welcomed the new Commissioners and thanked Commissioner Jackson for all her help in the past years.

Commissioner Ortiz congratulated Chair Adams and Vice-Chair Hawkins on their new positions.

### **Items for Future Commission Consideration**

Items for future Commission consideration can be agendaized by any Commissioner. Discussion and action, if any, will occur only during the meeting for which that item has been agendaized.

There were none.

### **Adjournment**

The Commission was then adjourned at 7:11 PM.

Respectfully submitted,



PHOEBE SHERRON  
Administrative Assistant

03-23-16 Minutes – Mar Regular